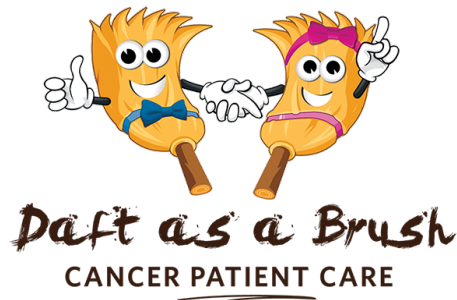




Volunteer Role Description & Person Specification

Role Title: Fundraising Group Support Volunteer

Reports to: Fundraising Manager (or nominated staff contact)

Location: Flexible—local community, DAAB House, or online

Time commitment: Flexible; typically a few hours per month, depending on group activities

Expenses: Out-of-pocket expenses reimbursed in line with DAAB policy

Checks: Reference (no DBS required)

Why this role matters (the “job purpose” bit)

Fundraising groups are the beating heart of our community fundraising, bringing together friends, neighbours, colleagues (and anyone partial to cake sales) to raise vital funds and awareness for Daft as a Brush. Whether you’re joining an established group or starting a new one, you’ll help plan and deliver fun, creative fundraising activities, all while flying the DAAB flag in your local area. You’ll be part of a team that makes a real difference and yes, you get to wear the charity’s badge with pride (and possibly a silly hat at events).

What you’ll do (key responsibilities)

Group activities

- Join or help set up a fundraising group in your area, working with other volunteers and DAAB staff.
- Plan, organise, and deliver fundraising events, anything from coffee mornings to quiz nights, sponsored walks, or bake-offs.
- Maximise income from your group’s activities, always keeping things legal, safe, and fun.
- Publicise events locally and online (flyers, posters, social media—bonus points for creative hashtags).

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- Keep up to date with DAAB news and fundraising campaigns; share ideas and feedback with the team.

Compliance & best practice

- Follow the Fundraising Regulator's Code of Fundraising Practice and DAAB's policies, making sure all fundraising is open, honest, legal, and respectful.
- Handle donations securely: count and bank money promptly, keep records, and report totals to DAAB staff.
- Ensure health & safety at events (risk assessments, food hygiene, accessibility).
- Use "in aid of" or "on behalf of" DAAB wording as appropriate and never fundraise without DAAB's knowledge or approval.

Teamwork & communication

- Maintain regular contact with your group and DAAB's Fundraising Manager.
 - Represent DAAB positively in your community—be a friendly ambassador, not a pushy salesperson.
 - Support and encourage fellow volunteers; share skills, ideas, and a sense of humour.
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Person Specification

Essential (must-haves)

- Friendly, approachable, and a good team player.
- Organised and reliable—able to help plan and deliver group activities.
- Good communication skills (verbal and written).
- Willingness to learn about fundraising best practice and DAAB's mission.
- Commitment to DAAB's values and safeguarding policies.

Desirable (nice-to-haves)

- Experience in fundraising, events, or community groups (but enthusiasm is just as valuable).
 - Confident using social media or willing to learn.
 - Creative ideas for engaging your local community.
 - Knowledge of the Fundraising Regulator's Code or charity sector (training provided).
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What you'll gain

- A warm, supportive team; induction and ongoing training.
 - New friends, new skills, and a chance to make a real impact.
 - The satisfaction of supporting a much-loved charity (plus the occasional free cake).
 - Reimbursed expenses in line with policy.
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Practical bits

- **Induction & training:** Fundraising basics, DAAB policies, and Code of Fundraising Practice.
- **Supervision:** Regular check-ins with your group and DAAB staff contact.
- **Accessibility:** We'll make reasonable adjustments—please tell us what you need to volunteer comfortably.
- **How to apply:** Complete the online application, clearly stating the role you are applying for.

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